

**ANNOUNCEMENT REGARDING MANDATORY PASSWORD RESET OF ALL
E-LOBBYIST ACCOUNTS**

PLEASE NOTE: THE PURPOSE OF THIS EMAIL IS TO NOTIFY YOU OF AN IMPENDING PASSWORD RESET. **NOTHING IS REQUIRED/CAN BE DONE UNTIL JUNE 2.**

Beginning on June 2, 2015, as part of an update to the security software for City-sponsored online applications, **ALL E-LOBBYISTS ACCOUNT HOLDERS** will be required to set up an account in the City's centralized user management system (NYC.ID). This is a mandatory password change required by the Department of Information Technology and Telecommunications in order to guarantee the safety and security of the e-Lobbyist system. Please note, the password change was originally scheduled to take place in November 2014.

Instructions to set up an account will be forwarded in a separate email closer to the date of the reset. Nothing is required to be completed at this time.

Thank you for your prompt attention to this matter. We apologize for any inconvenience caused by this update.

If you have any questions or require technical assistance, please contact the Lobbying Bureau help desk at Lobbyist_Helpdesk@cityclerk.nyc.gov or (212) 669-8171.